**FIRST NAME LAST NAME**

PHONE NUMBER: XXX-XXX-XXXX; EMAIL@XXX.COM

**OBJECTIVE** Describe your reason for seeking an internship and your future goals, including the career you hope to pursue. For example, To obtain an internship within [Career Cluster] to build experience and skills within (list skills here) to prepare me for my future career in [list career goal here].

**EDUCATION**

**School Name, Washington, DCAnticipated Graduation: June 20XX**

***CTE Program of Study***

* Certifications: Name of Certification (date obtained). For example: CompTIA (July 2021)
* You can use this space to describe any interesting projects you worked on in CTE classes, industry-specific skills you gained, field trips you went on, etc.

**AWARDS AND HONORS** Include academic and school-related awards and/or special opportunities. For example:

* GPA, if over 3.0
* Advanced coursework includes [AP or IB course name(s)]
* Dual enrollment class at [university] in [name of class]
* Scholar’s Award, Fall 2019- Spring 2022
* DCPS Study Abroad Program, Beijing China, Summer 2022
* Honor roll, Spring 2021

**WORK EXPERIENCE** Include community service and internships. Copy/paste for each experience

**Company/Organization, City, StateStart Date - End Date**

***Your position at the organization***

* Description of work performed and your experience
* Description of work performed and your experience

**Company/Organization, City, StateStart Date - End Date**

***Your position at the organization***

* Description of work performed and your experience
* Description of work performed and your experience

**EXTRACURRICULAR ACTIVITIES** List participation in clubs, sports teams, student organizations, etc.

**Name of Activity, PositionStart Date - End Date**

* Description of your involvement in this club or activity, including any additional responsibilities

**Name of Activity, PositionStart Date - End Date**

* Description of your involvement in this club or activity, including any additional responsibilities

**SKILLS AND INTERESTS**

* Bilingual in English and Amharic. Proficient in Spanish
* Proficient in Microsoft Office and Microsoft Teams
* Interests: *Examples - Cooking, Designing Clothes, Social Media, Pokemon, Marvel films*